

0056/ALSC-26

CIA CAREER COUNCIL

26th Meeting

Date: 17 May 1956

RECOMMENDED TO: \_\_\_\_\_  
 BY: CHAIRMAN OR PLACE: ☐  
 X RECOMMENDED  
 DATE: 24/06/81 REVIEWED: ☐ STAT

INDEX OF MISCELLANEOUS SUPPORTING PAPERS

DOCUMENT OR PAPER:

TAB

Distribution List for CIA Career Council Agenda

1

Returned DDCI Agenda "Routing and Record Sheet"

2

Documents distributed at meeting in reference to Para 3 of Agenda, for Council discussion:

"Proposed Separation Procedure for Administrative Reasons"

3

"Personnel Policy - Supervision" ☐ Draft)

4 ✓ STAT

"Superior/Inferior Suitability Watch List" (based on current Fitness Reports)

5

S3638 - 84th CONGRESS, 2d Session, 'A BILL to promote the foreign policy of the United States by amending the US Information and Educational Exchange Act of 1948' (P.L. 402, 80th Congress).

6

Ref: Pg. 2 of Transcript. (Introduced in US Senate 16 Apr 56 by Mr. Smith, N.J.)

S. 3851 - 84th Congress, 2d Session, 'A BILL to amend the CIA Act of 1949, as amended, and for other purposes.' (Introduced in Senate by Mr. Russell for himself and Mr. Saltonstall, by request. Read and referred to Committee on Armed Services.) Ref: Pg. 1-3 of Transcript.

7

*IB work copies*

8



*Employee Conduct I*

"

*II instructions*

"

*Supervision*  
*Chart Proposed Administrative Separation Process*  
*Termination of Agency Personnel*  
*78 May Termination of Agency Personnel*  
*16*

"

*DDC*

*24 Feb*

"

STATINTL

Approved For Release 2003/01/27 : CIA-RDP80-01826R000700160017-4

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PROPOSED SEPARATION PROCEDURE  
for ADMINISTRATIVE REASONS

When Individual is  
entitled to CSC Appeal  
Special separation process,  
Section 102(c) of National  
Security Act of 1947)

*advises D/Pers. that he will*

When Individual is not  
entitled to CSC Appeal  
(Normal separation process)

1. Supervisor initiates charges and recommends termination.
2. Director of Personnel reviews for sufficiency and adequacy and determines under which authority final decision should be made.
3. Supervisor prefers charges.
4. Employee has opportunity to request hearing in reply to charges.
5. Hearing, if requested, before Advisory Committee appointed by Director of Personnel.

Consideration of employee's  
reply and of recommendation  
of Advisory Committee with  
decision by Director of  
Personnel.

DD/S review of record and  
referral to Special ERB or  
recommendation to DCI to  
terminate under 102(c).

Action by DCI.

Appeal, if any, to DCI.

6. Consideration of  
employee's reply and of  
recommendation of Adv  
sory Committee, with  
decision and action by  
the Director of Personnel.

DOCUMENT NO. \_\_\_\_\_  
NO CHANGE IN CLASS. ☐  
☒ DECLASSIFIED  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: \_\_\_\_\_  
AUTH: NM 70/2  
DATE: 24/06/81 REVIEWER: \_\_\_\_\_

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7. Appeal, if any, to DCI.

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(Special separation process,  
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4. Employee has opportunity to request hearing in reply to charges.
5. Hearing, if requested, before Advisory Committee appointed by Director of Personnel.

6. Consideration of employee's reply and of recommendation of Advisory Committee with decision by Director of Personnel.

7. DD/S review of record and referral to Special ERB or recommendation to DCI to terminate under 102(c).

8. Action by DCI.

9. Appeal, if any, to DCI.

When Individual is not  
entitled to CSC Appeal  
(Normal separation process)

6. Consideration of employee's reply and recommendation of Advisory Committee, with decision and action by the Director of Personnel.

7. Appeal, if any, to DCI.

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